



Lee Kong Chian Graduate Scholarships Terms & Conditions

1. Each Lee Kong Chian Graduate Scholarship (“Scholarship”) will provide for the following:
 - (a) A monthly stipend of S\$3,300 throughout the period of award;
 - (b) Tuition, examination fees and other approved fees at NUS;
 - (c) An annual book allowance of S\$500;
 - (d) A one-off air travel allowance of 2 return tickets of up to S\$4,000 (only for overseas students, subject to a maximum of S\$2,000 per ticket); and
 - (e) A one-off laptop allowance of S\$1,500.
2. The Scholarship is tenable for 1 year in the first instance; but subject to the scholar's satisfactory progress, it may be renewed each semester. The maximum period of award is 4 years.
3. The effective date of the Scholarship for newly registered full-time candidates will be the commencement date of the relevant semester or the actual date of registration, whichever is later. Notwithstanding the foregoing, the Scholarship will only take effect for candidates who are currently employed from the date immediately after he/she has ceased to draw a salary from his/her current employer.
4. The scholar must reside in Singapore during the period of award. As a full-time candidate, he/she is expected to report to his/her department of study and/or supervisor at the University during the period of award, except during period(s) of approved leave.
5. The scholar undertakes to devote his/her full time and energy to his/her studies and, to the best of his/her ability, to apply himself/herself to his/her programme of study to the satisfaction of the University.
6. The Scholar shall, if required by the Head of Department, assist in teaching duties and departmental work (e.g. conducting tutorials/lab demonstration, preparing teaching materials or developing new experiments for teaching purposes, performing invigilation duties, etc) up to 6 hrs per week without any remuneration. If the Scholar wishes to perform teaching duties and departmental work on top of the 6 hrs, the Scholar has to note that:-
 - (a) the total time spent on teaching duties & departmental work does not exceed 400 hours per financial year (commencing on 1 April and ending 31 March of the following year), and usually not more than 16 hours a week;
 - (b) the Scholar shall only be assigned teaching duties & departmental work if the supervisor and Department are satisfied with his/her progress; and
 - (c) the Scholar shall be remunerated for performing teaching duties and departmental work at a rate of S\$30 - S\$60 per hour. Any remuneration paid will be subject to tax and Central Provident Fund payments (for Singapore citizens and permanent residents).

7. Save as provided in Clause 6 above, the scholar may not accept employment, whether or not he/she is remunerated, or hold concurrently any other fellowship or other award without the prior approval of the University during the period of award. In addition, the scholar cannot change to a different programme or take up any additional course(s) without the prior written permission of the University.
8. The scholar will cease to receive the Scholarship immediately without notice upon the occurrence of any of the following events:
 - (a) The scholar converts from full-time candidature to part-time candidature (the scholar must obtain, by way of a written request through the scholar's supervisor(s) and Head of Department, the written approval of the Vice Dean of Graduate Studies for such a conversion);
 - (b) The scholar downgrades his/her candidature from a Ph.D. to a Master's degree programme;
 - (c) Where the scholar submits his/her thesis to the Registrar's Office for examination:
 - (i) On the date after the date of *receipt of thesis* by the Registrar; or
 - (ii) On the date after the *thesis is certified ready for examination* by his/her supervisor(s) or Head of Department (if his/her supervisor is not available), whichever is earlier;
 - (d) The expiry of the period of award as described in Clause 2 above;
 - (e) The scholar withdraws from or the University determines that the scholar has failed to complete his/her programme of study for whatever reason; or
 - (f) The candidature of the scholar at the University is terminated for whatever reason.
9. The University reserves the right to terminate the Scholarship:
 - (a) at any time without notice if the scholar's progress is not satisfactory, or there is misconduct by the scholar, including the provision of inaccurate or false information and the omission of material information in connection with the University's offer of the Scholarship, or the scholar is in breach of any of the terms and conditions herein; or
 - (b) at any time by giving 1 month's notice in writing to the scholar without assigning any reason.
10. The scholar may terminate the Scholarship by giving 1 month's notice in writing.
11. If the Scholarship ceases or is terminated for any reason whatsoever, the scholar shall only be entitled to a prorated amount of the monthly stipend up to the date of cessation or termination of the Scholarship, where the Scholarship ceases or terminates before the end of the month. If the full amount of the monthly stipend has already been paid to the scholar, then he/she must immediately refund the excess amount to the University.
12. There is no bond or obligation for the scholar to be employed by the University or in Singapore. The University also does not provide any additional assistance towards travel or living costs nor does it guarantee employment to the scholar on the successful completion of his/her candidature.
13. No delay or forbearance on the part of the University to enforce any of its rights and remedies for any breach by the scholar of any of these terms and conditions shall in any

way affect or prejudice the University's rights or remedies in respect of such breach, nor will the University's rights and remedies in respect of any other or subsequent breach of these terms and conditions by the scholar be affected or prejudiced.

14. The University may, at its discretion, add to or vary these terms and conditions, or issue additional guidelines with respect to the Scholarship from time to time without notice, and revise or amend such guidelines as it deems fit. All such guidelines shall be deemed to be part of the terms and conditions of the Scholarship. If such addition, variation, issuance, revision or amendment is unacceptable to the scholar, he/she is entitled to terminate the Scholarship in accordance with Clause 9 above. Where the scholar continues to accept the monthly stipend, tuition fees and/or any other benefits payable under the Scholarship after such notification, he/she shall be deemed to have accepted such addition, variation, issuance, revision or amendment.